



Freedom Fest 2021

Saturday, July 3th 2020, 9 a.m. - 9 p.m.

Greenwood Town Square, Greenwood, Arkansas

Sponsored by: Greenwood Parks Recreation and A & P Commission

2021 Vendor Booth Agreement Rules & Regulations

Please read carefully as some rules & regulations have changed.

ALL STATE Guidelines Shall Be Followed

during our festival!

*Remember the Greenwood Freedom Fest **DOES NOT** charge a booth rental fee!

VENDORS SHALL FOLLOW ALL RULES SET FORTH IN THIS CONTRACT!

VIOLATION OF FREEDOM FEST RULES & REGULATIONS AT ANYTIME DURING THE FESTIVAL, WILL RESULT IN TERMINATION OF VENDORSHIP AND WILL BE ESCORTED FROM OUR PREMISES.

~ PLEASE READ CAREFULLY ~

The purpose of this agreement is to set forth the terms and conditions whereby the vendor is authorized by the Freedom Fest Committee to operate a business, for the purpose of promoting and/or selling represented products under the following terms and conditions:

Terms and Conditions:

1. **Hours-** Vendor booths will be open for business: **Saturday, July 3th - 9 a.m. – 7 p.m.**
2. **Represented Products** – These type product (s) must be approved by the Event/Parks Director, before being sold at your booth during the festival. No changes may be made without prior consent of Event/Parks Director.
3. **Termination Rights-** **The Freedom Fest Committee reserves the right to terminate the operation of ANY vendor at any time during the festival for any of the following reasons:**
 1. **Vendor professional manner is not maintained by the vendor and its employees.**
 2. **Vendor behaves in a manner that could be construed as offensive.**
 3. **Vendor commits any act detrimental to the purpose of the event.**
 4. **Vendor violates any provision of the Arkansas Department of Health.**
 5. **Vendor fails to cooperate with event management staff.**
 6. **Vendor breaches any of the agreements listed herein.**
 7. **Vendor refuses to operate in assigned location.**

ALWAYS BE RESPECTFUL!

5. **Premises** - Vendor shall assure that premises will be left in original condition as upon arrival (this includes removing all personal property and debris from the area).

6. **Set-up and Departure** - Vendor shall set up their booth in accordance with the rules set by the Event/Parks Director. Set up will begin on Saturday July 3th between 6-9 a.m. Arrangements can be made for earlier set-up on Friday July 2nd no earlier than 6 p.m. **Vendors will be allotted 10'x10', unless approved in advance by the Event/Parks Director on a case-by-case basis.**

Due to event layout and space requirements, vendor's vehicles WILL NOT allowed to park alongside vendor's booth.

Vendors are responsible for transporting their merchandise to and from their parking spaces.

VENDORS THIS IS YOUR RESPONSIBILITY!

Freedom Fest personnel is not responsible for setting up a Vendor Booth or transporting goods!

Break-down of booths SHALL NOT begin before 7 p.m., on July 3th

7. **Designated Areas/Utility Requirements** - Vendor must identify **ESSENTIAL** utility services (i.e. electricity) at the time of registration. The Freedom Fest Committee will make an attempt to provide, **but is under no obligation to furnish such utilities.**

- a. Vendor booth location will be determined by the Event/Parks Director.
- b. **Vendor is responsible for its own 100' extension cord (One cord per booth please)**
(Freedom Fest does not supply extension cords.)
- c. Vendor agrees to operate all electrical equipment in a safe manner.
- d. Vendor agrees to use only assigned receptacles.

8. **Taxes** - Vendor **SHALL BE** responsible for the collection and payment of any tax upon the gross receipts as required by Arkansas Law. Vendor is responsible for collection and payment of all applicable taxes. Tax Forms will be provided at check-in.

***All Taxes collected MUST be turned in on Festival Day! NO CASH – CHECKS ONLY!**

(VENDORS - TAXES ARE YOUR RESPONSIBILITY!!)

9. **Terms- Registration deadline is Jul 1, 2021.** Upon signing this contract, vendor agrees to abide by the Terms and Conditions set forth herein.

10. Vendor **MUST** check in at the **"Freedom Fest Sign-in Tent"** to receive an information packet **BEFORE** setting up.

12. Vendor **shall not** transfer or sublet the space or any part thereof or permit the same to be used by any other person without the consent of the Event/Parks Director.

13. Event staff shall have the right to terminate the contract granted hereunder at any time without liability.

BOOTH RULES: Booth assignments are made by Freedom Fest Event Director based on operational and space requirements of the event. Therefore, Freedom Fest reserved the right to refuse any application. Vendor must be check in and material placed in the assigned booth spaced during the designated set up time. Failure to set up during designated times or changing booth locations will be cause for removal of vendor.

The Greenwood Freedom Fest
will provide a table, 2 chairs, and 10x10 tent to the
first **50** exhibitors who turn in contracts.

**These Tents, Tables and Chairs are Only to be used during the Festival
& are NOT to be removed from the park for any reason!**

***FOOD Vendors:** *(As of Jan. 1, 2020)* - **Food Vendors will be allowed by
Invitation ONLY! This is due the limited space that is available.**

**Food Vendors MAY BE ASK to supply their own “Quiet” generator, as electricity is
limited.**

All above Freedom Fest rules and regulations apply.

Greenwood Freedom Fest is a rain or shine event!

FREEDOM FEST 2021 APPLICATION

FREEDON FEST DOES NOT CHARGE A BOOTH RENTAL FEE!

****If you use a tent, table and chairs that are provided by the Parks Dept. DO NOT remove them from the Park.**

Vendor / Business Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Vehicle LIC# _____ Phone: _____

Email: _____

Description of Products Sold:

Booth Size Need: 10x10 _____ Additional space: _____ (*must be approved*)

Electric Required: Yes / No **(Water is available ON SITE, but not for hook-up.)**

***Food Vendors (by invitation Only):** size of trailer _____

(Limited Electricity Available) Please have a quiet generator available at all times.

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I hereby agree to guidelines outlined above and forever discharge, release and hold harmless the festival coordinators and their agents from any and all manner of action, suits, damages or claims whatsoever in arising from any loss or damage to person or property while participating in this event and hereby to the enforcement if all rules and regulations of the event.

Entered into this _____ day of _____, 2021

Vendor Signature

Freedom Fest Event/Parks Director